

**WORK SCHEDULE FOR COURSE REGISTRATION, APPLICATION FOR AWARD OF DEGREE AND EXAMINATION  
 FOR TAUGHT COURSE AND TAUGHT COURSE & RESEARCH STUDENTS (MIXED MODE)  
 FOR 2024/2025 ACADEMIC SESSION  
 UNIVERSITI TEKNOLOGI MALAYSIA**

SEMESTER I						
6 OCTOBER 2024 – 18 JANUARY 2025 (UTM JB)   7 OCTOBER 2024 – 19 JANUARY 2025 (UTM KL)						
NO.	PROGRAMME	DURATION	WEEK	CAMPUS		REMARKS
				JOHOR BAHRU	KUALA LUMPUR	
1.	Registration of Courses for Semester I, 2024/2025 Session <b>(ONLINE)</b>	2 weeks	-	30 Sept – 6 Oct 2024		<a href="https://my.utm.my">https://my.utm.my</a>  According to the Postgraduate Academic Regulations, students <b>must</b> register courses every semester within the specified dates. Those who fail to register without acceptable reasons will be terminated.
2.	Semester I, 2024/2025 Session Lectures (Part 1)	7 weeks	Week 1 – 7	6 Oct – 23 Nov 2024	7 Oct – 24 Nov 2024	
3.	Deadline for Registration of Courses <b>(ONLINE)</b>	-	-	6 Oct 2024		<a href="https://my.utm.my">https://my.utm.my</a>
4.	Amendments of Course Registration <b>(ONLINE)</b>	1 week	Week 1	7 – 17 Oct 2024		<a href="https://my.utm.my">https://my.utm.my</a>
5.	Deadline of Amendments of Course Registration <b>(ONLINE)</b>	-	Week 2	17 Oct 2024		
6.	Late Registration of Courses <b>(WITH PENALTY)</b>	1 week	Week 3	20 – 25 Oct 2024		A penalty of <b>RM100.00</b> for each course will be imposed for late registration/ amendments.  <b>31 Oct 2024</b> Deepavali*
7.	Deadline for Late Registration of Courses <b>(WITH PENALTY)</b>	-	Week 3	25 Oct 2024 5.00 pm		
8.	Amendments of Courses Registration <b>(WITH PENALTY)</b>	1 week	Week 4	27 Oct – 1 Nov 2024		
9.	Deadline for Amendments of Courses Registration <b>(WITH PENALTY)</b>	-	Week 4	1 Nov 2024 3.30 PM		
10.	Course Withdrawal (TD)	4 weeks	Week 5 - 8	3 – 29 Nov 2024		Course withdrawal after the Amendments of Course Registration period will not affect the fees for the semester.

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11.	Faculty Check and Remind Students Who Did Not Register Any Courses	5 weeks	Week 6 – 10	10 Nov – 12 Dis 2024		<b>Faculty will contact/email students who did not register any courses. Students who did not give any feedback to the faculty within this period can be terminated.</b>
12.	Application for Deferment or Withdrawal of Programme	7 weeks	Week 7 - 13	17 Nov 2024 – 2 Jan 2025	18 Nov 2024 – 3 Jan 2025	<b>Christmas</b> 25 Dec 2024
13.	Mid Semester Break, Semester I, 2024/2025 Session	1 week	Week 8	24 – 28 Nov 2024	25 Nov – 29 Nov 2024	
14.	Deadline for Course Withdrawal (TD)	-	Week 8	29 Nov 2024 5.00 pm		Applications for course withdrawal will not be accepted after this date.  A penalty of <b>RM100.00</b> for each course will be imposed for TD. Last date of applications for course withdrawal with penalty is before the revision week.
15.	Continuation of Semester I, 2024/2025 Session Lectures (Part 2)	7 weeks	Week 9 – 15	1 Dec 2024 – 18 Jan 2025	2 Dec 2024 – 19 Jan 2025	<b>New Year (KL Only)</b> 1 Jan 2025
16.	Deadline for Application for Deferment or Withdrawal of Programme	-	Week 12	2 Jan 2025 3.30 pm	3 Jan 2025 5.00 pm	
17.	AMD Issues Termination Letter to Students Who Did Not Register Any Courses	1 week	Week 16	19 Jan – 23 Jan 2025		
18.	Revision Week	1 week	Week 16	19 – 25 Jan 2025	20 – 26 Jan 2025	<b>Chinese New Year</b> 29 - 30 Jan 2025

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19.	Final Examination for Semester I, 2024/2025 Session	3 weeks	Week 17 - 19	31 Jan – 16 Feb 2025		<b>Federal Territory Day (KL Only)</b> 1 Feb 2025  <b>Thaipusam</b> 11 Feb 2025
20.	Final Break Semester I, 2024/2025 Session	4 weeks	Week 20 – 24	17 Feb - 16 Mar 2025		<b>Ramadan Begins* (Johor Only)</b> 1 Mar 2025
21.	Final date for submission of dissertation	-	-	13 Mar 2025		
22.	Registration of Courses for Semester II, 2024/2025 Session ( <b>ONLINE</b> )	2 weeks	-	TBC		<a href="https://my.utm.my">https://my.utm.my</a>