

Company name and address \*

Industrial Training Coordinator  
Fakulti Kejuruteraan Elektrik  
Universiti Teknologi Malaysia  
81310 UTM, Johor Bahru, Johor.

Date\* :

Dear Sir,

**INDUSTRIAL TRAINING FOR ELECTRICAL ENGINEERING STUDENT**

We would like to inform that we **agree / do not agree**\*\* to accept the following student to undergo industrial training from **21/22 July 2024** until **10/11 October 2024** in our company.

Student's Name ***	
I.C. No. @ Matric No. ***	
Programme ***	SEBB / SEBBH / SEBQH / SEEE / SEEEH / SEEL / SEELH / SEEM / SKEE / SKEL / SKEM / SMBE

2. These are the tentative tasks/training that the student will undergo during the training \*:

i.

ii.

iii.

3. We will ensure that the student will be given training in the area suitable for their programme of study at bachelor level and supervised by a qualified engineer.

4. We hope the student can benefit from this industrial training, and gain valuable knowledge in real life working conditions as part of their learning process.

Thank you.

Yours sincerely,

.....  
Name :  
Position :  
Telephone :  
Email :

**INSTRUCTIONS :**

\* To be filled by company

\*\* Delete if not relevant

\*\*\*To be filled by student

Please complete this form and email to:

<b>SEBB / SEBBH / SEBQH / SMBE</b>	<b>- DR. AISYAH BINTI AHMAD SHAFI</b>	<b>- aisyah.as@utm.my</b>
<b>SEEE / SEEEH / SKEE</b>	<b>- TS. DR. HAFIZI BIN AHMAD</b>	<b>- mohdhafizi@utm.my</b>
<b>SEEL / SEELH / SKEL</b>	<b>- DR. MOHD SHAHRIZAL BIN RUSLI</b>	<b>- shahrizalr@utm.my</b>
<b>SEEM / SKEM</b>	<b>- DR. FAZILAH BINTI HASSAN</b>	<b>- fazilah.hassan@utm.my</b>