



SCHOOL SUPERVISOR'S EVALUATION

STUDENT'S PARTICULARS (to be filled by student)			
Student's Name			
I.C. No. @ Matric No.		Programme	SEEE / SEEEH / SEEL / SEELH / SEEM / SKEE / SKEL / SKEM
Company's Name and Address			
Title of Project (Chapter III)			

(I) SCHOOL SUPERVISOR'S EVALUATION (20%) (PLO7) (to be filled by School Supervisor)			
Sections and Criteria	Mark (a)	Weight (b)	Score (a×b)
Able to apply things learned at the university in their training place <ul style="list-style-type: none"> • Excellent – Company's business nature matches the student's programme • Good – Company's business nature is related to the student's programme • Moderate – General knowledge and soft skill can be applied • Fair – Student only experience a fair working environment • Poor – Company does not provide suitable environment 	⑤ ④ ③ ② ①	1	
Able to enhance the knowledge and skills related to the industrial needs <i>(adaptable, problem-solving, innovative, creative, lifelong-learning, interpersonal skill)</i> <ul style="list-style-type: none"> • Excellent – All of the above criteria • Good – Most of the above criteria • Moderate – Several of the above criteria • Fair – Few of the above criteria • Poor – Little of the above criteria 	⑤ ④ ③ ② ①	2	
Feedback from The Industrial's Supervisor regarding student's achievement <i>(work ethics, integrity, communication skill and teamworking)</i> <ul style="list-style-type: none"> • Excellent • Good • Moderate • Fair • Poor 	⑤ ④ ③ ② ①	1	
Total Score (A)			

(II) LOG BOOK EVALUATION (10%) (PLO6) (to be filled by School Supervisor)			
Sections and Criteria	Mark (a)	Weight (b)	Score (a×b)
Organisation <ul style="list-style-type: none"> • Neat with daily record and endorsed by supervisor once a week • Cluttered, daily record and endorsed by supervisor once a week • Missed some daily record and endorsed by supervisor once a week • Missed some daily record and not endorsed by supervisor • No significant record and not endorsed by supervisor 	⑤ ④ ③ ② ①	0.5	
Evidence of minutes of meetings, items of discussion <ul style="list-style-type: none"> • Relevant and presented in suitable format • Relevant but presentation is cluttered • Somewhat relevant • Unrelevant • Not apparent 	⑤ ④ ③ ② ①	0.5	
Evidence of concepts, sketches, preliminary ideas, sketches of circuit design, flow charts etc., experimental procedures, experimental data, output etc., rough calculations <ul style="list-style-type: none"> • Relevant and presented in suitable format • Relevant but presentation is cluttered • Somewhat relevant • Remotely relevant • Not apparent 	⑤ ④ ③ ② ①	0.5	
Solution to the problems encountered during Training is explained in detail <ul style="list-style-type: none"> • Detail explanation of the problem and solution • Moderate explanation of the problem and solution • Explain the problem without proper solution • Explain the solution for a vague problem • Not apparent 	⑤ ④ ③ ② ①	0.5	
Total Score (B)			
(III) INDUSTRIAL SUPERVISOR'S EVALUATION (30%) (refer to SKE-LP4 form)			
Total Score (C)			
(IV) INDUSTRIAL TRAINING REPORT EVALUATION (40%) (refer to SKE-LP6 form)			
Total Score (D)			
Total Overall Score - 100% (A+B+C+D)			
Supervisor's comment (if required)			
Supervisor's Name			
Signature		Date	
Training Result (Please tick appropriate box)			
PASS		FAIL	