UTM
UNIVERSITI TEKNOLOGI MALAYSIA

Ref : UTM.J.17.03.04.01/10.12/22 (21)   18 March 2018

NOTICE TO STUDENTS
NO. 1 /2018

All UTM Students
Universiti Teknologi Malaysia
81310 Johor Bahru
Johor.

RESIDENTIAL COLLEGE APPLICATION AT UNIVERSITI TEKNOLOGI MALAYSIA (JOHOR BAHRU CAMPUS) FOR 2018/2019 ACADEMIC SESSION

UTM provides 14,336 accommodation at 10 residential colleges at the Johor Bahru campus. Each residential college is equipped with various facilities such as internet access, in-campus shuttle bus service, daily cleaning services and other facilities for students' conveniences.

It is hoped that the conducive environment on campus as well as safety assurance by the UTM Security Division are able to help students achieve academic excellence throughout their studies in UTM.

The following are regulations concerning residential college application process at the UTM Johor Bahru campus for 2018/2019 academic session:

1.0. STUDENT PLACEMENT AT RESIDENTIAL COLLEGES

1.1 UTM students will be allocated accommodation as follows:

	DOMESTIC	INTERNATIONAL
FIRST DEGREE		
New Intake 2018/2019 (1st & 2nd year)	*Compulsory stay on-campus*	*Compulsory stay on-campus*
Seniors	*Compulsory stay on-campus*	*Encouraged to stay on-campus, subject to room availability*
POSTGRADUATE DEGREE	*Encouraged to stay on-campus, subject to room availability*	*Encouraged to stay on-campus, subject to room availability*

1.2 UTM also enables the following groups to sty on-campus:

1.2.1 Students under the **Reserve Officers Training Unit (ROTU/PELAPES)** will be placed at **KTDI** and they are required to obtain verification on their status from the ROTU headquarters. They have to register directly at KTDI from **25 until 29 March 2018**.

1.2.2 Students under **SUKSIS** will be placed at **KTC** and they are required to obtain verification on their status from the SUKSIS headquarters. They have to register directly at KTC from **25 until 29 March 2018**.

1.2.3 Students under **5 ETP** will be placed at **KTHO** and they are required to register directly at KTHO from **25 until 29 March 2018.**

1.2.4 Application for **students with families** can be done through special forms that can be obtained from Kolej Perdana.

2.0. APPLICATION PROCESS

2.1 ONLINE APPLICATION

2.1.1 The application process should be done online through http://hostel.utm.my.

2.1.2 ACID user ID and password are required for login.

2.2 APPLICATION DATES

2.2.1 Students should take note of the following dates for residential college application:

	DOMESTIC	INTERNATIONAL
FIRST DEGREE	18 – 24 April 2018	26 April – 2 May 2018
POSTGRADUATE DEGREE	4 – 10 May 2018	26 April – 2 May 2018

2.2.2 **Application process commences at 10.00 a.m.** Students are encouraged to use computer facilities at the UTM Library and CICT to ensure seamless access to the website during application.

2.3 LIST OF COLLEGES OFFERED

2.3.1 Students are advised to refer to **APPENDIX 1** *(List of residential colleges offered online)* in order to select the residential colleges appropriate for their study needs.

2.3.2 **All students staying in inner circle residential colleges (KRP, KTF, KTR, KTHO, KTDI and KTC) are not allowed to own/use personal vehicle** unless special permission is obtained from the college principal.

2.4 ROOM RENTAL RATES

2.3.1 Students are advised to refer to **APPENDIX 2** *(Room rental rates)* in order to select the rooms appropriate for their study needs.

2.5 GENERAL REMINDERS

2.5.1 Students are advised to think wisely about their selection of the college and the room of choice. **Any amendments after the application process is not allowed**.

2.5.2 The outcome of the application process is made known immediately after students have completed the application process.

2.5.3 Students who have applied for residential college through the http://hostel.utm.my website and their names are included in system are considered successful in their application.

2.5.4 Charges for residential college will be debited automatically into the students' accounts. The total charge debited is for the duration of **one semester** and follows the room rates applicable.

2.5.5 Students who have applied for residential college but do not collect keys for the session have to pay the charges debited to their accounts.

2.5.6 The names of senior first degree students who do not apply for residential college, or do not submit information to , the Housing & Residential College Unit, Office of Deputy Vice Chancellor (Development) within one week before the start of academic session will be included in the residential college registration system automatically. They will be placed at any college and rental fees will be charged according to room rates applicable.

2.5.7 Students who moved out of their residential colleges during their duration of study without permission from the university are required to pay full amount of rental fee for the whole semester.

2.5.8 For students who have made payment for their residential college rental but still insisted on moving out before the end of the semester, no refunds will be provided.

2.5.9 Students who obtain twin-sharing rooms and wishes to select their **room mates** have to inform their intent in writing with both their signatures included. The information must be submitted to respective residential college offices before **12 June 2018 (Tuesday)**.

2.5.10 Senior first degree students who wishes to stay in residential colleges through the principal's quota are required to fill in forms available from respective collges, and are required to submit the forms to college offices before **29 March 2018 (Thursday)**.

2.5.11 **Service charges** are applicable for any request to change room or college 2 weeks after the start of academic session.

2.5.12 International students with outstanding hostel arrear will be barred from the online application process or through residential college quota until all outstanding fees are paid.

3.0. INDUSTRIAL TRAINING / TEACHING PRACTICAL

3.1 Students who will undergo industrial training or teaching practical around Johor Bahru in semester 1, 2018/2019 academic session and wishes to stay on campus are advised to apply directly to residential college offices. The students' placements will be subjected to room availability.

3.2 Students who will undergo industrial training or teaching practical outside Johor Bahru in semester 1, 2018/2019 academic session are requested to inform the Residential Manager, Housing & Residential College Unit, Office of Deputy Vice Chancellor (Development) in writing. All correspondence regarding the students' industrial training must be endorsed by respective faculties and must reach the Housing & Residential College Unit, Office of Student Affairs and Alumni at Blok MA 02 Arked Angkasa (KTDI) no later than **12 June 2018 (Tuesday)**.

4.0 RENTAL DURING SEMESTER BREAK

4.1 Students who wish to stay on campus during the semester break can apply to stay at any college.

4.2 Students renting at residential colleges during the semester break are advised to adhere to decision on room placements by the college offices.

4.3 Payment for room rental during semester break is through cash. Payment in the form of **debit charge** is subject to approval by the college office.

4.4 Students are advised to take note on the university facilities and other services available during the semester break. No in-campus bus services are able during semester break and food and beverage services are only available at selected arcades.

All students should take note of the residential college application process and take advantage of available on-campus residential accommodation.

Happy holidays to all students! For students who will undergo industrial training / teaching practical during semester 1, 2018/2019 academic session, all the best!

Warm regards.

" BERKHIDMAT UNTUK NEGARA KERANA ALLAH "

SEIDI BIN MOHAMAD
Senior Residential Officer
Housing & Residential College Unit
Cluster Hospitality
Business Management Division
Office of Deputy Vice Chancellor (Development)
b.p. Deputy Vice Chancellor (Development)

cc - Dean, School of Graduate Studies

  - Director of CICT

  - Chief Librarian of PSZ *We seek your cooperation to allow students to use computer facilities available in your premises for residential college application.*

LIST OF RESIDENTIAL COLLEGES OFFERED ONLINE

NO	LEVEL OF SYUDY	COLLEGE	TYPE OF ROOM	GENDER
1	Undergraduate Local	All Colleges except KTF, KDSE & KDOJ	Single,Double & Single + bathroom	Male
		All Colleges except KDOJ	Single,Double & Single + bathroom	Female
2	Post Graduate Local	KTR (K11), KTDI (MA01), Kolej 9 & 10 & KDOJ	Single + bathroom , Single	Male
		KDSE, Kolej 9 & 10	Single & Double	Female
3	International Student	KRP	Single + bathroom	Male
		KTF & KTHO	Single + bathroom	Female
		KDOJ	Single	Male
		KDSE, Kolej 9 & 10	Single	Female
		KTDI & KTF (H22)	Single (Executive)	Female

ROOM RENTAL RATES

College	Room Type	Rate /Day	
		Local Student	**International Student**
Kolej Rahman Putra	Single with bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Fatimah	Single(Executive)	RM 30.00	RM30.00
	Single with bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Razak	Single with bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Hussien Onn	Single with bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Tun Dr Ismail	Single(Executive)	RM 40.00	RM40.00
	Single with bathroom	RM 8.00	RM20.00
	Single	RM 6.00	RM15.00
	Double (Executive)	RM 25.00	RM25.00
	Double	RM 5.00 RM 4.00	RM12.00
Kolej Tuanku Canselor	Single	RM 6.00	RM15.00
	Double	RM 4.00	RM12.00
Kolej Perdana	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej 9 & 10	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej Datin Seri Endon	Single	RM 6.00	RM12.00
	Double	RM 4.00	RM10.00
Kolej Dato Onn Jaafar	Single	RM 6.00	RM12.00

Type Of Apartment	Local Student/Month	International Student/ Month
Apartment 2 Room	RM450.00	RM480.00
Apartment 2 + 1	RM520.00	RM550.00
Apartment 2 + 1 Deluxe	RM740.00	RM770.00
Apartment 2 + 1 Suite	RM1070.00	RM 1100.00