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| **logo rmc** | **Pejabat Timbalan Naib Canselor (Akademik & Antarabangsa)** | **UTM/TNC (A&A)B**  **(T-PT3)/STPA/001** |

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| **BORANG PERMOHONAN**  **TENAGA AKADEMIK PELAWAT AKADEMIK – PENSYARAH TAMU**  **UNIVERSITI TEKNOLOGI MALAYSIA** | | | | | | | | | | | | |
| **BAHAGIAN A MAKLUMAT LANTIKAN** | | | | | | | | | | | | |
| Nama Calon  *(sila kemukakan CV terkini)* | | |  | | | | | | | | | |
| Alamat | | |  | | | | | | | | | |
| No. Telefon | | | i. | | | | | | ii. | | | |
| E-mail | | |  | | | | | | | | | |
| No. KP/ Pasport  *(sila kemukakan salinan)* | | |  | | | | | | | | | |
| No. Akaun Bank  *(sila kemukakan salinan)* | | |  | | | | | | Nama Bank | |  | |
| Swift Code No. | | | | | | | | | |
| Alamat Bank *(jika bayaran menggunakan kaedah TT)* | | | | | | | | | |
| Cara Bayaran  *(sila tanda ✓ )* | | |  | Cek |  | | Bank Deraf | | |  | | Telegraphic Transfer (TT) |
| Fakulti | | |  | | | | | | | | | |
| Bidang Kepakaran Calon | | |  | | | | | | | | | |
| Tarikh lawatan | | |  | | | | | | Tempoh Lawatan | |  | |
| Cadangan TOR Lantikan  *(sila tambah lampiran sekiranya ruang tidak mencukupi)* | | | i.  ii.  iii.  iv.  v.  vi. | | | | | | | | | |
| **BAHAGIAN B BAJET/BELANJAWAN**  **Vot 21000 PTJ / TNC (A&A)/Lain-lain (nyatakan)…………………………………….**  **(\*potong yang tidak berkaitan)** | | | | | | | | | | | | |
| **Butiran** | | **Kadar x Bil. Hari** | | | | | | **Jumlah** | | | | |
| Elaun Harian | | RM45.00 sehari sekiranya diperlukan bertugas di luar kawasan pejabat | | | | | |  | | | | |
| Elaun Penginapan/  Elaun Lojing | | UTM Scholar’s Inn  RM300 x hari | | | | | | RM | | | | |
| Tambang Kapal Terbang *(pergi balik - mengikut kelayakan)* | | Kelas Ekonomi | | | | | | RM | | | | |
| Honorarium/Saguhati  ***RM600 sebulan selepas tamat menjalankan tugas atau*** | | RM x bulan | | | | | | RM | | | | |
| **JUMLAH** | | **RM** | | | | | | **RM** | | | | |
| **BAHAGIAN C MAKLUMAT PEMOHON** | | | | | | | | | | | | |
| Pemohon |  | | | | | | | | | | | |
| Jawatan & PTJ Memohon |  | | | | | | | | | | | |
| Tandatangan |  | | | | | | | | | | | |
| Tarikh |  | | | | | | | | | | | |
| **Peringatan: Setiap borang permohonan hendaklah dikemukakan sekurang-kurangnya 2 bulan (untuk calon luar negara) atau 3 minggu (untuk calon tempatan) sebelum tarikh perlantikan.**  **\* Potong mana yang tidak berkenaan**  **\* Setiap ruang wajib diisi oleh pemohon** | | | | | | | | | | | | |
| **BAHAGIAN D PERAKUAN FAKULTI/SEKOLAH/PTJ**  **Disokong / Tidak disokong**  Tandatangan    Tarikh  Cop Rasmi | | | | | | | | | | | | |
| **BAHAGIAN E ULASAN URUSETIA**  **(AKADEMIK & ANTARABANGSA)**  **DIPERAKUKAN / TIDAK DIPERAKUKAN**  **Vot Ranking/One-Off TNC (A&A)** | | | | | | | | | | | | |
| **Baki peruntukan Tenaga Akademik Pelawat semasa** | | | | | | **RM** | | | | | | |
| **Jumlah perbelanjaan dipohon** | | | | | | **RM** | | | | | | |
| **BAKI PERUNTUKAN TERKINI** | | | | | | **RM** | | | | | | |
| Tandatangan  Tarikh  Cop Rasmi | | | | | | | | | | | | |
| **BAHAGIAN F KELULUSAN TIMBALAN NAIB CANSELOR**  **(AKADEMIK & ANTARABANGSA)**  **DILULUSKAN / TIDAK DILULUSKAN**  **Ulasan**  Tandatangan  Tarikh  Cop Rasmi | | | | | | | | | | | | |